

Poolewe Village Hall

Revised Constitution

Adopted at the AGM held online on 27 April 2020

1. The purpose of Poolewe Village Hall is to provide the inhabitants of Wester Loch Ewe with access to facilities for recreation and other activities to enhance their quality of life and form strong ties within the community.
2. Poolewe Village Hall Committee manages the Hall for the benefit of the Wester Loch Ewe area and all users of the facilities. It is constituted as a registered charity and will at all times comply with relevant legal requirements resulting from this status.
3. The Committee shall include a minimum of 4, and a maximum of 8 members. Should vacancies occur, the Committee may co-opt replacement members until the next Annual General Meeting. Co-opted members must then stand for election.
4. Committee members may serve for a maximum of 3 years. They will then retire at the appropriate Annual General Meeting. They will be eligible for immediate re-election without time limit.
5. Office holders will include a Convenor, Vice Convenor, Treasurer, and any further positions the Committee may decide. Post holders may hold office for a period of 3 years. They will then retire at the appropriate Annual General Meeting. They will be eligible for immediate re-election without time limit.
6. An Annual General Meeting will be held each calendar year at which all regular hall users and residents of the Wester Loch Ewe area of the age of 16 years and over are entitled to vote, receive an annual report and accounts, and to elect committee members and officers. A minimum of three weeks' notice of the meeting shall be given to the public.
7. The Treasurer shall keep a proper account of the finances of the PVH and report regularly to the committee.
8. The Committee shall proceed by consensus. A vote will only be taken where this course of action has been agreed by all members as the only practical way forward. Where a vote is taken, the majority must be by at least two votes to be successful. Discussion will continue until such a majority is achieved and the matter is decided. The Convenor does not have a casting vote.
9. In the absence of the Convenor, the Vice Convenor, or a person appointed by the Convenor or Vice Convenor in their absence, will conduct the meeting.

10. Four Committee members are required to form a quorum for all meetings, one of these to be an office bearer. In the event that the meeting is not quorate, the meeting shall go ahead and any decision made will be ratified by the Committee either at the next meeting or in the interim via electronic communication.
11. All monies raised by or on behalf of the Committee must be used to further the objects of the committee, as set out above.
12. The Committee shall be able to amend the constitution, if necessary, at an Annual General Meeting, or at an Extraordinary General Meeting called for such a reason by the Committee.
13. In the event of the Committee having, for any reason, to face dissolution the Convenor must call an Extraordinary General Meeting in order to take any steps possible to avoid such dissolution.
14. In the event of dissolution, all remaining funds after all liabilities have been discharged will be given to a recognised charitable body for the benefit of, and chosen by, the inhabitants of the Wester Loch Ewe area

Updated 27 April 2020

John Wood

Convenor